

DELAWARE MUNICIPAL ELECTRIC CORPORATION
QUARTERLY MEETING
DEMEC ADMINISTRATIVE BUILDING
SMYRNA, DELAWARE
November 14, 2024

A meeting of the Board of Directors and Representatives of the Delaware Municipal Electric Corporation was held on Thursday, the 14th day of November 2024 at DEMEC's Administrative Building, Smyrna, Delaware.

The meeting was called to order at 10:12 a.m. with Mr. Morris Deputy, Chair, presiding.

The following roll call was presented:

Present:

Morris Deputy, Chair
Representing Middletown
Tyler Reynolds, Alternate
Representing Middletown
Tom Coleman, Vice Chair
Representing Newark
David Del Grande, Alternate
Representing Newark
Charles Anderson, Treasurer
Representing Seaford
June Merritt, Alternate
Representing Seaford
Travis Stewart, Alternate
Representing Smyrna
Paul Johnson, Sr., Alternate
Representing Clayton
Scott Blomquist, Director
Representing the MSC of New Castle
Ken Natale, Alternate
Representing the MSC of New Castle
Mark Whitfield, Director
Representing Milford
Anthony Chipola, Alternate
Representing Milford
Austin Calaman, Director
Representing Lewes BPW
Dave Hugg, Representative
Representing Dover
Kimberly Schlichting, President
Representing DEMEC

Absent:

Torrie James, Director
Representing Smyrna
Ryan Paisley, Director
Representing Clayton
Kim Bellere, Alternate
Representing Lewes BPW
Paul Waddell, Alternate Representative
Representing Dover

DEMEC Staff Attending: Keri Knorr, Administrative Assistant; Kendra Friel, Training and Events Coordinator; Chris Manganelli, IT System Administrator; Christine Siok, Executive Assistant; Maya Krasker, Energy Services Manager; Alex Asencio, Special Projects Manager; James Cerase III, IT Network Technician; Tara LaGrassa, Accounting Analyst; Willie Marshall, Director of Finance; Stephanie Dove, Chief Financial Officer; Robert Cote, Senior Vice President of Administration; Stephan Siok, Director of Beasley Plant Operations and Compliance; Heather Contant, Director of Government and Community Relations; Scott Lynch, VP of Asset Development; Mark Pryor, Operations and Compliance Administrator.

Guests and Attendees: Max Walton, Attorney, Connolly Gallagher.

APPROVAL OF MINUTES

The minutes of the following meeting(s) were presented for approval:

1. Minutes of October 10, 2024
2. Minutes of October 30, 2024

Upon motion made by Newark, to approve the minutes of the meetings of October 10, 2024, and October 30, 2024, seconded by Clayton, the motion passed unanimously.

TREASURER'S REPORT

Monthly Financial Report – August 2024 –

Ms. Stephanie Dove, CFO, presented the August 2024 Financial Reports.

In the current finance update, Ms. Dove reported that her staff is currently working on preliminary fieldwork this week for the upcoming audit.

Ms. Dove noted that an additional project was added to the member financing projects pipeline.

The draft Member Financial Assessment was presented to the Finance Committee in August with an updated version being provided for discussion at the November 20th Finance Committee meeting.

Ms. Dove concluded with a review of the due dates for member audited financial statements.

A brief discussion ensued.

Upon motion made by Seaford, to approve the Monthly Financial Report for August 2024, seconded by Newark, the motion passed unanimously.

APPOINTMENTS/ELECTIONS

None.

PRESENTATIONS

None.

COMMITTEE REPORTS

Executive Committee – Mr. Deputy stated that the Executive Committee met this morning and reviewed the 2025 budget which will be further discussed during executive session.

Finance Committee – Mr. Charles Anderson, Director representing Seaford and Treasurer, noted the Finance Committee met last week and held an in-depth discussion of the 2025 budget, which will be further discussed during executive session.

PRESIDENT’S REPORTS TO BOARD

Legislative/Regulatory Update –

No update.

Joint Training Yard/Program –

Digger Derrick:

Department of Labor Registered Apprenticeship Update:

Training Yard Phase 5 (Substation) Update:

Mr. Alex Asencio, Special Projects Manager, provided an update on the Delaware Department of Labor certification, 2024 lineworker training program, and objectives for the lab 5 substation course.

A brief discussion ensued.

RESOLUTIONS

Amended Resolution 2024-04 – A Resolution to permit The Delaware Municipal Electric Corporation, Inc. (DEMEC) to enter into a contract with the State Board of Pension Trustees to allow DEMEC to participate in the State of Delaware County and Municipal Pension Plan

Mr. Max Walton, Attorney, Connolly Gallagher, noted that Resolution 2024-04 requires an update to include the buy-in of fifteen (15) years of service, clarifying what was approved at the last board meeting.

Upon motion made by Newark, to approve Amended Resolution 2024-04 - A Resolution to permit The Delaware Municipal Electric Corporation, Inc. (DEMEC) to enter into a contract with the State Board of Pension Trustees to allow DEMEC to participate in the State of Delaware County and Municipal Pension Plan, as presented, seconded by Seaford, the motion passed unanimously.

COMMUNICATIONS & OUTREACH

Ms. Heather Contant, Director of Government and Community Relations, presented the October 2024 Communications report, reporting that draft legislation on energy storage is expected to be shared at the December Energy Stakeholders meeting.

Ms. Contant noted that they continue to work with Energize Delaware on the value of solar study and net metering.

There will be upcoming social media graphics, digital communication, social ads, and radio commercials on holiday energy savings.

A brief discussion ensued.

TRAINING & EDUCATION ACTIVITIES

Ms. Kendra Friel, Training and Events Coordinator, presented the October 2024 Training and Events report, providing a detailed breakdown of member training and event attendance year to date.

She also announced the addition of a downloadable document library in the Learning Management System (LMS).

Ms. Kimberly Schlichting, President and CEO, recognized Ms. Friel for her hard work on the LMS updates.

SUSTAINABILITY & DEVELOPMENT

Ms. Maya Krasker, Energy Services Manager, presented the October 2024 Sustainability and Development report, providing an update on recent industry meetings attended. She also shared updates on DEMEC's Efficiency Smart program.

Mr. Scott Lynch, VP of Asset Development, provided an update on asset development, detailing plans for member projects.

BUSINESS FROM THE FLOOR

None.

EXECUTIVE SESSION

The Board went into executive session at 11:10 a.m. upon motion by Newark, seconded by Lewes, to discuss the following:

1. IT Update
 - a. PJM Training/Exercise Drill
2. To discuss personnel actions, strategic business and commercial generation operations, dispatch, negotiations, and planning.
 - a. Outage Support
 - b. Capacity Auctions
3. 2025 Personnel Budget
4. 2025 Budget
5. Employee Handbook Policy Updates

BREAK FOR LUNCH

The Board broke for lunch at 11:50 a.m.

EXECUTIVE SESSION

The Board returned to executive session at 12:51 p.m.

RETURN TO REGULAR SESSION

The Board ended executive session and returned to regular session at 1:35 p.m. upon motion by New Castle, seconded by Clayton, the motion passed unanimously.

ACTION AFTER EXECUTIVE SESSION

Upon motion made by Seaford, to adopt the 2025 budgets as presented, seconded by Newark, the motion passed unanimously.

Upon motion made by Seaford, to revise the Integrated Resource Plan (IRP) direction as discussed in executive session, seconded by New Castle, the motion passed unanimously.

SET NEXT MEETING DATES

The following meeting dates were set:

1. Thursday, December 5, 2024 – 9:00 a.m. (*Holiday Open House to follow*)
2. Thursday, January 9, 2025 - 10:00 a.m.
3. Thursday, February 13, 2025 – 10:00 a.m. (*Quarterly meeting*)

ADJOURNMENT

The Board meeting adjourned at 1:37 p.m.