

DELAWARE MUNICIPAL ELECTRIC CORPORATION
QUARTERLY MEETING
DEMEC ADMINISTRATIVE BUILDING
SMYRNA, DELAWARE
March 14, 2024

A meeting of the Board of Directors and Representatives of the Delaware Municipal Electric Corporation was held on Thursday, the 14th day of March 2024 at DEMEC's Administrative Building, Smyrna, Delaware.

The meeting was called to order at 10:02 a.m. with Mr. Morris Deputy, Chair, presiding.

The following roll call was presented:

Present:

Morris Deputy, Chair
Representing Middletown
Tyler Reynolds, Alternate
Representing Middletown
Tom Coleman, Vice Chair
Representing Newark
Dave Del Grande, Alternate
Representing Newark
Charles Anderson, Treasurer
Representing Seaford
June Merritt, Alternate
Representing Seaford
Mary DeBenedictis, Secretary
Representing Clayton
Sheldon Hudson, Director
Representing Smyrna
Scott Blomquist, Director
Representing the MSC of New Castle
Ken Natale, Alternate
Representing the MSC of New Castle
Mark Whitfield, Director
Representing Milford
Anthony Chipola, Alternate
Representing Milford
Kim Bellere, Alternate
Representing Lewes BPW
Paul Waddell, Alternate
Representing Dover
Kimberly Schlichting, President
Representing DEMEC

Absent:

Austin Calaman, Director
Representing Lewes BPW
Travis Stewart, Alternate
Representing Smyrna
Dave Hugg, Representative
Representing Dover

DEMEC Staff Attending: Robert Cote, Senior Vice President of Administration; Maya Krasker, Energy Services Manager; Willie Marshall, Director of Finance; Stephanie Dove, Chief Financial Officer; Kendra Friel, Training & Events Coordinator; Marty Hale, Director of Human Resources; Tara LaGrassa, Accounting Analyst; Heather Contant, Director of Government and Community Relations; Scott Lynch, VP of Asset Development.

Guests and Attendees: Max Walton, Attorney, Connolly Gallagher

Mr. Deputy started the meeting by welcoming Mr. Paul Waddell, representing the City of Dover, to the table.

APPROVAL OF MINUTES

The minutes of the following meeting(s) were presented for approval:

1. Minutes of February 8, 2024
2. Minutes of February 28, 2024

Upon motion made by New Castle, to approve the minutes of the meetings of February 8, 2024, and February 28, 2024, seconded by Newark, the motion passed unanimously.

TREASURER'S REPORT

Monthly Financial Report – December 2023 –

Ms. Stephanie Dove, CFO, presented the December 2023 Financial Reports.

In the current finance update, Ms. Dove stated the bond continuing disclosures were filed timely.

The audit final fieldwork was completed the week of February 26th, with the draft financials expected to be provided to DEMEC staff the week of March 25th.

The Finance and Accounting Roundtable was held on March 12th with an overview and discussion on credit rating agencies. The next roundtable will be scheduled in Q2 2024, topics will be forthcoming.

Ms. Dove reviewed the member projects financing pipeline.

Ms. Dove ended with the review of the member audited financial statement due dates.

Upon motion made by Newark, to approve the Monthly Financial Report for December 2023, seconded by Clayton, the motion passed unanimously.

PRESENTATIONS

None.

APPOINTMENTS/ELECTIONS

None.

RESOLUTIONS

Resolution 2024-01 – In Recognition of World Down Syndrome Day on March 21, 2024, “Rock Your Socks,” Scott Michael Bassi, and in Remembrance of Michaela Sara Watson.

In support of a culture of diversity, equity and inclusion, Ms. Kimberly Schlichting, President & CEO, explained the purpose of Resolution 2024-01 and that Thursday, March 21st is World Down Syndrome Day with a campaign for “Rock Your Socks” to raise awareness for Down Syndrome.

Upon motion made by Seaford, to approve Resolution 2024-01 - A Resolution in recognition of World Down Syndrome Day on March 21, 2024, “Rock Your Socks,” Scott Michael Bassi, and in Remembrance of Michaela Sara Watson, seconded by Smyrna, the motion passed unanimously.

COMMITTEE REPORTS

Executive Committee – Mr. Deputy stated that the Executive Committee met this morning and discussed credit ratings.

Finance Committee – Mr. Charles Anderson, Director representing Seaford and Treasurer, noted the Finance Committee met on February 20th.

PRESIDENT’S REPORTS TO BOARD

Recognition of New Employees:

Ms. Schlichting introduced DEMEC’s new employees listed below, offering a brief biography and an overview of responsibilities:

Mr. Robert Cote, Senior Vice President of Administration
Ms. Maya Krasker, Energy Services Manager

PRESIDENT’S REPORTS TO BOARD

APPA Legislative Rally –

To be discussed in executive session.

Senate Bill Amendment to Title 16 Relating to Energy Conservation (Stretch Codes) –

To be discussed in executive session.

Light Up Navajo V –

Ms. Schlichting shared that a crew from the Town of Middletown volunteered to go to the Navajo Nation the week of April 21st.

COMMUNICATIONS & OUTREACH

Staff is standing on report.

TRAINING & EDUCATION ACTIVITIES

Staff is standing on report.

Ms. Schlichting noted a few of the upcoming training and events such as DEMEC Day on March 27th, Joint Council Briefing on June 5th, and the APPA National Conference on June 7th through June 12th.

SUSTAINABILITY & DEVELOPMENT

Mr. Scott Lynch, VP of Asset Development, presented on the demand response contract extension with CPower. He requested Board approval to extend CPower's existing demand response contract for an additional three (3) years and authorize DEMEC's President & CEO to execute any documents required for the extension.

Upon motion made by New Castle, to approve extending CPower's demand response contract, seconded by Newark, the motion passed unanimously.

BUSINESS FROM THE FLOOR

None.

EXECUTIVE SESSION

The Board went into executive session at 10:35 a.m. upon motion by Newark, seconded by Clayton to discuss the following:

1. To discuss personnel actions, strategic business and commercial generation operations, dispatch, negotiations, and planning.
2. New Membership Update
3. Employee Handbook Update
4. Credit Rating Discussion
5. Office Space Update

RETURN TO REGULAR SESSION

The Board ended executive session and returned to regular session at 11:15 a.m. upon motion by Newark, seconded by Smyrna, the motion passed unanimously.

ACTION AFTER EXECUTIVE SESSION

Upon motion made by Newark, to authorize the CEO to provide whatever resources necessary to ensure Smyrna, Milford, and Clayton complete their outstanding financial statements as outlined in executive session, seconded by Clayton, abstained by Smyrna, the motion passed.

SET NEXT MEETING DATES

The following meeting dates were set:

1. Thursday, April 11, 2024 – 10:00 a.m.
2. Thursday, May 9, 2024 – 10:00 a.m. (*Quarterly meeting, lunch to be provided*)
3. Thursday, June 13, 2024 - 10:00 a.m.

ADJOURNMENT

The Board meeting adjourned at 11:16 a.m.