

DELAWARE MUNICIPAL ELECTRIC CORPORATION  
**REGULAR MEETING**  
**Remotely Via Zoom**  
**January 19, 2021**

A meeting of the Board of Directors of the Delaware Municipal Electric Corporation was held Tuesday, the 19<sup>th</sup> day of January 2021 remotely via Zoom.

The meeting was called to order at 10:00 a.m. with Morris Deputy, Chair, presiding.

The following roll call was presented:

Present:

Morris Deputy, Board Chairman  
Representing Middletown  
Tyler Reynolds, Alternate  
Representing Middletown  
Tom Coleman, Director  
Representing Newark  
Dave DelGrande, Alternate  
Representing Newark  
Charles Anderson, Director  
Representing Seaford  
June Merritt, Alternate  
Representing Seaford  
Mary Ellen DeBenedictis, Director  
Representing Clayton  
Andrew Haines, Director  
Representing Smyrna  
Cassandra Young, Alternate  
Representing Smyrna  
Mark Whitfield, Director  
Representing Milford  
Louis Vitola, Alternate  
Representing Milford  
Darrin Gordon, Director  
Representing Lewes BPW  
Austin Calaman, Alternate  
Representing Lewes BPW  
Pam Patone, Director  
Representing MSC of New Castle  
Patrick McCullar, President  
Representing DEMEC

DEMEC Staff Attending: Kimberly Schlichting, COO/SVP Power Supply; Scott Lynch, VP of Asset Development; Jennifer Coulbourne, IT System Administrator; Stephan Siok, Director of

Beasley Plant Operations & Compliance; Emily Greene, Energy Services Manager; Heather Contant, Director of Media Relations & Communications; Kendra Friel, Training & Events Coordinator; Stephanie Dove, Director of Accounting & Settlements; Charles Santo, Accounting Analyst

Guests and Attendees: Max Walton, Attorney, Connelly Gallagher; Lincoln Willis, Principal, The Willis Group.

**MINUTES**

None.

**TREASURER'S REPORT**

Mr. Patrick McCullar, President & CEO, presented the November 2020 Financial Report.

Upon motion made by New Castle to accept and approve the November 2020 Financial Report, seconded by Milford, the motion passed unanimously.

**APPOINTMENTS/ELECTIONS**

None

**PRESENTATIONS**

None

**RESOLUTIONS**

None

**COMMITTEE REPORTS**

Executive Committee –

Mr. Morris Deputy, Chair of the Executive Committee, stated that there is no report.

Finance Committee –

Ms. Pam Patone, Chair of the Finance Committee, stated that the committee is due to meet again on February 16<sup>th</sup>, 2021.

**PRESIDENT'S REPORTS TO BOARD**

**Generation Projects Status**

Mr. McCullar reported that assets are running as expected and stated that more will be shared in executive session. He also shared that DEMEC has submitted a non-binding letter expressing interest in AMP's new in front of the meter solar project, considering up to 25 megawatts.

**Construction Projects Status**

Middletown Transmission & Substation -

Nothing to report at this time.

## **Economic Development Projects**

### **Middletown** -

Mr. Deputy shared that a distribution center has shown interest in moving into Middletown. Very few details are available at this time. Middletown was informed of the potential need for up to 58 megawatts of charging stations for electric fleet vehicles.

### **Smyrna** -

Mr. Haines shared that one building is under construction in the Smyrna Duck Creek Business Park. He will share more as businesses show interest.

## **Legislative**

### **APPA Virtual Legislative Rally** –

Ms. Kimberly Schlichting, COO/SVP Power Supply, reminded the board that the Annual APPA Legislative Rally will be held virtually this year on March 1<sup>st</sup> and 2<sup>nd</sup>. Congress will move major policy proposals next year, including infrastructure and climate change, and it is important our elected representatives hear from us on public power's policy priorities sooner rather than later. The event is free to attend for all APPA members.

### **State RPS Draft Amendments**

Ms. Schlichting reminded the board that SB33 relating to the state RPS will be brought before the Senate Environment & Energy Committee today during a virtual meeting. She advised members that pre-registration is required and to let DEMEC know if assistance is needed. More to be discussed in executive session.

## **EXECUTIVE SESSION**

The Board went into executive session at 10:12 a.m. upon motion by Lewes, seconded by Smyrna to discuss the following:

- a. To discuss strategic business plan and approach

The Board ended executive session and returned to regular session at 10:31a.m.

## **RETURN TO REGULAR SESSION**

Upon motion made by Clayton, seconded by Smyrna, the Board took the position regarding SB 33 of not opposed" the motion passed unanimously.

## **PRESIDENT'S REPORTS TO BOARD - Continued**

### **AMI**

Mr. Scott Lynch, VP of Asset Development, reported on the following AMI projects:

New Castle

New Castle is working through their approval process and is expected to make a final decision soon.

Middletown

Middletown should be receiving most of their meters in February.

Clayton

Also evaluating proposals and gathering info from AMP and DEMEC.

Lewes

Mr. Lynch will be visiting Lewes soon for an introductory meeting on the project.

Other AMI Prospects

The Milford and Seaford projects are essentially complete with a few open ticket items and a software update currently taking place.

Smyrna began discussions with DEMEC with the intention of going before Council in the second quarter.

**Strategic Plan**

Mr. McCullar presented the final version of the 2021-2026 Strategic Plan for review and approval.

Upon motion made by New Castle to adopt the Strategic Plan, seconded by Milford, the motion passed unanimously.

**Social Media Policy**

Ms. Schlichting asked that members provide feedback on the recently distributed version of the social media policy. Mr. Max Walton, Attorney with Connolly Gallagher and DEMEC Counsel, offered his thoughts on the policy and asked that all comments be submitted within the next ten days. Members discussed various points of the policy. It was decided that a revised draft will be created for review and approval at the February board meeting, using comments and feedback submitted by the membership.

**Joint Training Yard**

Ms. Schlichting reported that staff continues to evaluate property. A more in-depth update will be provided in executive session.

**Communications**

Ms. Heather Contant, Director of Media Relations and Communications, stood on her written report. She then reminded the board of AMP's expanding economic development outreach program which includes a website to connect member public power communities with business leads. An email with more information will be sent to the board either today or tomorrow.

### **TRAINING & EDUCATION ACTIVITIES**

Ms. Kendra Friel, Training & Events Coordinator, stood on her report and offered to answer questions of which none were presented.

### **GREEN ENERGY & DEMAND RESPONSE PROGRAMS STATUS REPORT**

#### Demand Response Update –

Mr. Lynch reported that documents authorizing DEMEC and CPower to manage each community's demand response program will be sent shortly for signature. He noted that Peak Load Contribution (PLC) approvals are being worked on, as well. Once data is complete DEMEC will reach out for approvals, as well. He asked members to reach out to him if they know of load within their communities that could be eligible for participation in the program or if the communities themselves want to participate similar to Seaford and Newark.

### **ENERGY EFFICIENCY PROGRAM STATUS REPORT**

#### Energy Efficiency Advisory Council Update -

Ms. Emily Greene, Energy Services Manager, reported that the EEAC met last week which focused on a presentation from DNREC.

#### Low Income Energy Efficiency Committee -

This committee originated from the Pepco/Exelon merger. The future of the committee has yet to be determined.

#### Evaluation, Measurement & Verification Subcommittee –

This subcommittee of the EEAC also met. DNREC will no longer participate in the Mid-Atlantic Technical Resource Manual (TRM) but will be creating a Delaware specific one.

#### Energy Efficiency Program Update –

The first four municipalities to join the program will reach the end of their three-year contract on February 28<sup>th</sup>, 2021. All met or exceeded their goals. Clayton and Seaford have submitted a written commitment to a new contract, New Castle and Milford have committed verbally. Contracts are currently being prepared.

#### Renewable Energy Taskforce Meeting Update –

Has not met.

#### Electric Vehicles & Charging Stations at DEMEC –

The first charger to be installed at DEMEC has arrived. Ms. Greene was able to confirm that the rebate is per program year. She will move forward with the purchase of the second station this month. She provided assistance to Smyrna with the rebate process when they purchased new charging stations and offered her assistance to other members.

Ms. Greene also provided follow-up information from December's board meeting regarding electric vehicles proposed to be added to the DEMEC fleet. Unfortunately, with the technology being new, there isn't enough data to provide clear insight. Ms. Greene stated that she will be

reaching out to DNREC about their EV fleet vehicles as the State of Delaware was unable to provide quantitative data requested. Mr. McCullar recommended that she reach out to the University of Delaware who has done extensive research on electric vehicles.

## **INFORMATION TECHNOLOGY**

### **IT Update –**

Ms. Jennifer Coulbourne, IT System Administrator, reported on preparation for the upcoming Grid-X exercise and that registration is required. She also shared data she has acquired on the “Solar Winds” data breach noting at this time experts do not believe any critical infrastructure was targeted. She told the board that these experts are working around the clock on this breach, but they are very early in the process. She also noted that due to scheduling conflicts, her last IT & Cybersecurity Roundtable had to be cancelled but that they plan to meet before the next board meeting.

## **BUSINESS FROM THE FLOOR**

None

## **EXECUTIVE SESSION**

The Board went into executive session at 10:57 a.m. upon motion by Smyrna, seconded by Newark to discuss the following:

- a. Personnel actions, strategic business and commercial generation operations, dispatch, negotiations, and planning.
- b. Land acquisition.

The Board ended executive session and returned to regular session at 11:35 a.m.

## **RETURN TO REGULAR SESSION**

No action was taken.

## **SET NEXT MEETING DATES**

The following meeting dates were set:

1. Tuesday, February 16, 2021 – 10:00 a.m.
2. Tuesday, March 16, 2021 – 10:00 a.m.
3. Tuesday, April 20, 2021 – 10:00 a.m.

## **ADJOURNMENT**

Upon motion by Lewes, seconded by Milford, the Board Meeting adjourned at 11:36 a.m.