

DELAWARE MUNICIPAL ELECTRIC CORPORATION  
**REGULAR MEETING**  
**Remotely Through Zoom**  
**October 20, 2020**

A meeting of the Board of Directors of the Delaware Municipal Electric Corporation was held Tuesday, the 20<sup>th</sup> day of October 2020 remotely via Zoom.

The meeting was called to order at 10:03 a.m. with Morris Deputy, Chair, presiding.

The following roll call was presented:

Present:

Morris Deputy, Board Chairman  
Representing Middletown  
Tyler Reynolds, Alternate  
Representing Middletown  
Mark Whitfield, Director  
Representing Milford  
Will Gallagher, Alternate  
Representing Milford  
Tom Coleman, Director  
Representing Newark  
Dave DelGrande, Alternate  
Representing Newark  
Charles Anderson, Director  
Representing Seaford  
June Merritt, Alternate  
Representing Seaford  
Mary Ellen DeBenedictis, Director  
Representing Clayton\  
Jonathan Burnett, Alternate  
Representing Clayton  
Andrew Haines, Director  
Representing Smyrna  
Darrin Gordon, Director  
Representing Lewes BPW  
Austin Calaman, Alternate  
Representing Lewes BPW  
Pam Patone, Director  
Representing MSC of New Castle  
Patrick McCullar, President  
Representing DEMEC

DEMEC Staff Attending: Kimberly Schlichting, COO/SVP Power Supply; Scott Lynch, VP of Asset Development; Jennifer Coulbourne, IT System Administrator; Stephan Siok, Director of Beasley Plant Operations & Compliance; Emily Greene, Energy Services Manager; Heather

Contant, Director of Media Relations & Communications; Kendra Friel, Training & Events Coordinator; Stephanie Dove, Director of Accounting & Settlements

Guests and Attendees: Max Walton, Attorney, Connelly Gallagher; Lincoln Willis, Principal, The Willis Group

**MINUTES**

The minutes of the following meeting(s) were presented for approval:

1. Minutes of August 17, 2020
2. Minutes of September 9, 2020

Upon motion made by New Castle to approve the minutes of the meeting of August 17, 2020 & of September 9, 2020, seconded by Clayton, the motion passed unanimously.

**TREASURER’S REPORT**

Mr. Patrick McCullar, President and CEO, reviewed the financial report for August 2020.

Upon motion made by New Castle to accept and approve the August 2020 Financial Report, seconded by Newark, the motion passed unanimously.

**APPOINTMENTS / ELECTIONS**

None

**PRESENTATIONS**

None

**RESOLUTIONS**

None

**COMMITTEE REPORTS**

Executive Committee –

Mr. McCullar reminded the board that the recently adopted Executive Committee Charter assigns the role of committee chair to the sitting Board Chairperson. Mr. Deputy stated there was no report.

Finance Committee –

Ms. Pam Patone, Director representing New Castle and Chair of the Finance Committee, reviewed tasks being undertaken in preparation for the yearly audit. The committee will also be meeting with DEMEC staff for a budget review and will be working on the third quarter investment report.

**PRESIDENT’S REPORTS TO BOARD**

Mr. McCullar took a moment to welcome DEMEC’s new Accounting Analyst, Charles Santo.

**Generation Project Report:**

Mr. McCullar reported on the performance of all assets noting that Beasley and Fremont are both currently on fall outage and will be back up by the middle of November. Mr. McCullar clarified various sections of the provided chart.

**Construction Project Status Report:**

**Middletown Transmission & Substation –**

AMP Transmission is being approached to replace Delmarva on the project. Mr. McCullar gave an overview of AMP Transmission, LLC, its origins, and how it relates to DEMEC.

**Economic Development Projects:**

Mr. McCullar noted that the members below all have development coming in and invited all members to offer a report on their communities.

**Middletown Technology Center –**

Per Mr. Deputy, Middletown may soon be entering talks with a data center.

**Newark STAR Campus –**

Per Mr. Tom Coleman, Director representing Newark, progress continues. Newark expects to soon begin working with Chemours on their renewable portfolio.

**Smyrna –**

Mr. Andrew Haines, Director representing Smyrna, stated that a groundbreaking is soon to take place for the Duck Creek Business Park, to which Mr. McCullar and Ms. Schlichting will be invited.

**Clayton –**

No report.

Mr. McCullar took a moment here to welcome Mr. Jonathan Burnett (JJ). Mr. Burnett is the newly appointed Alternate Director for Clayton.

**Legislative Status Report:**

Covered in executive session.

**Communications:**

Ms. Heather Contant, Director of Media Relations and Communications, reported on Public Power Week. She also shared that DEMEC received the AMP Public Power Promotion Award.

**AMI Updates:**

New Castle –

Per Mr. Scott Lynch, Vice President of Asset Management, meetings are being set up with AMP.

Middletown –

Middletown is currently reviewing the second phase agreements per Mr. McCullar. He also shared that as strategic plan goal, DEMEC will be working to have all members shifted to AMI by 2025.

Milford –

Proceeding as expected per Mr. Lynch.

Seaford -

Proceeding as expected per Mr. Lynch.

Other AMI Projects –

Ms. Mary Ellen DeBenedictis, Director representing Clayton, made arrangements with Mr. Lynch to speak about bringing a project to Clayton.

**Strategic Plan:**

Mr. McCullar shared that a draft of the plan has been received and will be made available to the board for review shortly.

**Joint Training Yard:**

Nothing new to report per Ms. Schlichting. There will be more information available next month.

**TRAINING AND EDUCATION**

Ms. Kendra Friel, Training and Events Coordinator, reviewed the list of upcoming trainings and events. She also shared that the DEMEC Training and Events Portal is now live and ready for use.

**GREEN ENERGY PROGRAM STATUS REPORT**

Demand Response Update –

Mr. Lynch reported that the summertime peak part of the program ended on September 30, the year round program continues until May 31. He shared that representatives from C-Power will be reporting at a future board meeting. Also, C-Power's contract is up for renewal. Mr. Lynch will be connecting with them to discuss.

Mr. Lynch also shared that the City of Dover reached out to DEMEC about Freepoint Solar, a developer currently working with the city. Freepoint has offered DEMEC the opportunity to contract for a block of solar from their Cedar Creek project. The rate offered is higher than that offered by other vendors and the project would not be behind the meter. A discussion was had about the offer. Mr. McCullar noted that DEMEC has not refused or accepted the offer, but the lines of communication are being kept open should the developer decide to make adjustments to it.

## **ENERGY EFFICIENCY PROGRAM STATUS REPORT**

Energy Efficiency Advisory Council (EEAC) –  
No update.

Energy Efficiency Program Update –

Ms. Emily Greene, Energy Services Manager, reviewed the dashboard. Due to hardships caused by Covid, Mr. Tom Coyle of Efficiency Smart is looking for more ways to help those most effected, like small businesses. Efficiency Smart is encouraging consumers to buy local by offering program incentives. She also shared that Ms. Carolyn Dehorty has been hired as the new Efficiency Smart Account Manager for DEMEC. She will begin on November 9, 2020. Ms. Greene concluded her report by reviewing the status of other programs and initiatives.

A discussion ensued about contract renewals. Mr. McCullar stated that more information will be provided to the board when renewal discussions begin. Also discussed was DEMEC partnerships with Energize Delaware.

Renewable Energy Task Force Meeting Update -  
No update.

## **INFORMATION TECHNOLOGY**

IT Update –

Ms. Jennifer Coulbourne, IT System Administrator, reported on a number of projects she is working on including the IT budget, an upgraded camera system at Beasley, and multifactor authentication.

## **BUSINESS FROM THE FLOOR**

Ms. Schlichting noted that meetings being held by Governor Carney have fallen on the same day and time as several DEMEC board meetings. She asked if members would prefer a temporary change of date to accommodate the Governor's meetings. It was decided that DEMEC board meetings will remain as scheduled.

## **EXECUTIVE SESSION**

The Board went into executive session at 10:19 a.m. upon motion by Smyrna, seconded by Clayton to discuss the following:

- a. To discuss personnel actions, strategic business and commercial generation operations, dispatch, negotiations, and planning.

The Board ended executive session and returned to regular session at 10:48 a.m.

**RETURN TO REGULAR SESSION**

Upon return to regular session the remainder of the agenda items were covered.

**NEXT MEETING DATES**

The following meeting dates were set:

Tuesday, November 19, 2020 – 10:00 a.m.

Tuesday, December 17, 2020 – 10:00 a.m.

Tuesday, January 19, 2021 – 10:00 a.m.

**ADJOURNMENT**

Upon motion by New Castle, seconded by Clayton, the Board Meeting adjourned at 11:24 a.m.