

DELAWARE MUNICIPAL ELECTRIC CORPORATION
REGULAR MEETING
Remotely Through Zoom
August 17, 2020

A meeting of the Board of Directors of the Delaware Municipal Electric Corporation was held Monday, the 17th day of August 2020 remotely via Zoom.

The meeting was called to order at 10:03 a.m. with Morris Deputy, Chair, presiding.

The following roll call was presented:

Present:

Morris Deputy, Board Chairman
Representing Middletown
Tyler Reynolds, Alternate
Representing Middletown
Mark Whitfield, Director
Representing Milford
Charles Anderson, Director
Representing Seaford
June Merritt, Alternate
Representing Seaford
Mary Ellen DeBenedictis, Director
Representing Clayton
Gary Stulir, Alternate Director
Representing Smyrna
Darrin Gordon, Director
Representing Lewes BPW
Austin Calaman, Alternate
Representing Lewes BPW
Pam Patone, Director
Representing MSC of New Castle
Dr. Roy Sippel, Alternate Director
Representing MSC of New Castle
Patrick McCullar, President
Representing DEMEC

DEMEC Staff Attending: Kimberly Schlichting, COO/SVP Power Supply; Scott Lynch, VP of Asset Development; Jennifer Coulbourne, IT System Administrator; Stephan Siok, Director of Beasley Plant Operations & Compliance; Emily Greene, Energy Services Manager; Heather Contant, Director of Media Relations & Communications; Kendra Friel, Training & Events Coordinator; Stephanie Dove, Director of Accounting & Settlements

Guests and Attendees: Max Walton, DEMEC Legal Counsel, Connolly Gallagher

MINUTES

The minutes of the following meeting(s) were presented for approval:

1. Minutes of July 27, 2020

Upon motion made by Clayton to approve the minutes of the meeting of July 27, 2020, seconded by New Castle, the motion passed unanimously.

TREASURER’S REPORT

Mr. Patrick McCullar, President and CEO, reviewed a few points of interest including transmission and REC costs. No motion was needed.

APPOINTMENTS / ELECTIONS

Corporate Treasurer:

Ms. Pamela Patone, Director representing the MSC of New Castle and Chair of the Finance Committee, shared that the Finance Committee would be meeting the following day to discuss the position of Corporate Treasurer for report and discussion at the next Board Meeting.

PRESENTATIONS

None.

RESOLUTIONS

None.

COMMITTEE REPORTS

Executive Committee –

Mr. Darrin Gordon, Director representing Lewes BPW and Chair of the Executive Committee, stated that the committee would be meeting next week.

Finance Committee –

Ms. Patone shared that the committee would meet tomorrow to review DEMEC’s Inventory Policy and other topics, including Corporate Treasurer.

PRESIDENT’S REPORTS TO BOARD

Generation Project Report:

Mr. McCullar reported on the following:

Fremont-

Continuing to run at the top of its average.

Beasley –

Running well with no issues.

Laurel Hill –
Running as expected.

Milford Solar –
Continues to run on average.

Construction Project Status Report:

Middletown Transmission & Substation –
None.

Economic Development Projects:

Middletown Technology Center –
No update.

Middletown -
Mr. Deputy reported that a distributor is on the Town's planning and zoning agenda, and they are hoping to be up and running in 2021.

Newark STAR Campus –
Mr. McCullar reported that the project is still moving along with most of the new incoming businesses expected to be high load.

Smyrna Business Park –
No update.

Clayton –
Ms. Mary Ellen DeBenedictis, Director representing Clayton, reported that the scheduled development of the biodiesel facility has not begun, and Clayton is waiting on information from the new owner.

Milford -
Mr. Mark Whitfield, Director representing Milford, shared that negotiations are taking place regarding the re-use and improvement of the old Milford hospital. He also shared that Nemours is coming to the Bayhealth campus in November.

Legislative Status Report:

Ms. Kimberly Schlichting, COO/SVP Power Supply, stated legislative matters are expected to pick up again in September, and DEMEC will keep the Board informed on any issues.

AMI Updates:

New Castle –
No update.

Middletown –

Mr. Scott Lynch, VP of Asset Management, shared that Middletown has executed their contracts with DEMEC to move forward with implementation.

Milford –

No report.

Other AMI Projects –

None.

Strategic Plan:

Mr. McCullar reminded the members that the third and final strategic planning session would be held on Friday, September 11, 2020 at the DEMEC Training Facility.

RP3:

Ms. Dove reminded the members that the application is still open and offered to help as needed.

Joint Training Yard:

Ms. Schlichting shared that three (3) parcels of land are currently being considered and that we are inquiring about further details to determine if any are suitable for our purposes.

Ms. Patone asked if the parcels of land being considered for the Joint Lineman Training Yard are in member communities. Ms. Schlichting shared that while she sought to identify land within the member communities, the available properties have not been viable for this project.

Welcome Book:

Ms. Schlichting shared the current copy of the Welcome Book with the board, stating that if it is acceptable, this working version of the book will be made available digitally.

TRAINING AND EDUCATION

Ms. Schlichting offered a quick overview of the Training and Education website that staff has been working on, sharing that it will be available for member use soon.

Ms. Kendra Friel, Training and Events Coordinator, reviewed the list of upcoming trainings and events.

Ms. Schlichting gave an update on the Annual Gathering scheduled for September 9, 2020. She invited the members to extend the invitation to this virtual gathering to their staff.

Communications Update:

Ms. Heather Contant, Director of Media Relations and Communications, thanked the members for sharing the Power Savers alerts and mutual aid photos. She also offered to help in the creation of a social media account for any member who does not already have one.

GREEN ENERGY PROGRAM STATUS REPORT

Demand Response Update –

Mr. Lynch reported that this year has seen nineteen (19) events. He does not anticipate any events within the next ten (10) days.

ENERGY EFFICIENCY PROGRAM STATUS REPORT

Ms. Emily Greene, Energy Services Manager, reported that she has been working with Ms. Patone to identify electric vehicle supply equipment. Three (3) brands and types have been identified as possibilities. Ms. Greene is also working with the state to see what costs may be covered. The document shared was specifically for New Castle, but she offered to assist other members should they like to explore bringing this to their communities.

Ms. Patone thanked Ms. Greene for her assistance and added that the cost of infrastructure is not included in these figures.

Energy Efficiency Advisory Council (EEAC) –

No update.

Energy Efficiency Program Update –

Ms. Greene reviewed the dashboard, highlighting areas of interest. She noted that the Key Accounts position with VEIC is now open and the recycling program has begun. She invited the board to share this information with interested parties. She reminded members that the cost savings programs of Efficiency Smart are also available to the communities. She also shared that Mr. Tom Coyle, of Efficiency Smart, spoke at an Energize Delaware Facebook Live event.

Renewable Energy Task Force Meeting Update -

Ms. Greene was appointed to lead an EM&V subgroup and they will be having their first meeting next week.

INFORMATION TECHNOLOGY

IT Update –

Ms. Jennifer Coulbourne, IT System Administrator, shared that she is working on instituting multifactor identification to further improve security. Mr. McCullar shared that DEMEC staff is still operating smoothly due to Ms. Coulbourne's efforts.

Ms. Patone shared that DTI is offering cybersecurity training and she will forward the information to Ms. Coulbourne.

BUSINESS FROM THE FLOOR

Ms. Schlichting thanked the members for the mutual aid support they sent to the City of Dover in response to Hurricane Isaias.

EXECUTIVE SESSION

None.

NEXT MEETING DATES

The following meeting dates were set:

Wednesday, September 9, 2020 – 4:00 p.m. (*Annual Meeting*)

Tuesday, October 20, 2020 – 10:00 a.m.

Tuesday, November 19, 2020 – 10:00 a.m.

ADJOURNMENT

Upon motion by New Castle, seconded by Lewes, the Board Meeting adjourned at 10:56 A.M.